



DIOCESE OF TRURO
Diocesan House Kenwyn Truro Cornwall TR1 1JQ

Diocesan Board of Education



Nomination form for a Foundation Governor in a Church of England Voluntary Aided or Voluntary Controlled School in the Diocese of Truro

CONFIDENTIAL Foundation Governor Foundation Parent Governor ***please tick box***

1 School for which you wish to be considered for appointment:

.....

2 Name (Mr/Mrs/Miss/Ms).....

3 Address

..... Postcode

Telephone Noe-mail

4 Connection with school concerned (eg Parent, Past Parent, Past Governor etc)

.....

5 Connection with local Church

.....

.....

Signed:Date:

This person has been nominated by(PCC/Deanery Synod)

..... Signed

CLERK TO GOVERNORS:

Please give name of Foundation governor who is retiring/resigning:

.....

Start date of term of office:Completion date:

FOR OFFICE USE ONLY: Date appointed by Board of

Education.....

Please return to:

The Education Department, Diocesan House, Kenwyn, TRURO. TR1 1JQ

Please turn over ➡

DIOCESAN APPOINTED FOUNDATION GOVERNOR VOLUNTARY AIDED SCHOOL

Thank you for agreeing to be nominated as a Foundation Governor of a Church of England Voluntary Aided School. Please read the following information carefully and if you feel that you are able and willing to undertake the special responsibilities of a Foundation Governor as outlined below, please sign at the bottom of this page. The Diocesan Board of Education will meet four times a year to consider nominations and will inform you of their decision promptly after their meeting. All new and reappointments of Foundation Governors must have a CRB check in line with CC policy.

As a Foundation Governor, you will share equally with the other members of the Governing Body many important responsibilities to the management and oversight of the school, including for example: management of the school budget; employment of the teaching staff and most of the support staff; responsibility for the exterior of the building including raising the 10% of costs that fall to the Governors.

But in addition to those common responsibilities, Foundation Governors are also charged with a special responsibility. They are appointed to ensure *'so far as is practicable, that the character of the school as a voluntary (Church of England) school is preserved and developed'*. (Section 78, 1996 Education Act). This means giving special attention to:

- Arrangements for collective worship (after consultation with the Headteacher) and ensuring that such arrangements are in accordance with the Trust Deed
- The religious education offered by the school ensuring that it follows the guidelines of the Diocese
- The arranging of an inspection of the denominational education (ie the worship, religious education and spiritual and moral development of pupils) as required under Section 48 of the Education Act, to take place alongside the full Section 5, Ofsted inspection
- Ensuring that the Diocesan Education Office is informed of the resignation of the Headteacher or Deputy Headteacher
- The appointment of staff ensuring that all teaching and support staff are made aware of the character and foundation of the school
- Bringing to the attention of the Diocesan Board of Education any matters requiring their attention regarding the school

Induction, support and guidance for Governors are available from the Diocese, in conjunction with the LA.

I have read the above information and am able and willing to undertake the responsibilities of a Foundation Governor.

Signed **Date**

Data Protection Information:

The information requested on this form will be used by the Diocesan Board of Education only for the purposes related to your duties as a governor. It will be made available only to staff in the Diocese who need to access it. This information will also be made available to your LA. The Diocese undertakes not to use the information for any other purpose unless it first obtains your explicit consent.